

WNYRIC Advisory Council Meeting
December 17, 2014 – 12:00 p.m. - 3:30 p.m.
Erie 1 BOCES, 355 Harlem Road, West Seneca Room A2
DL Sites Erie 2 LoGuidice Room 1, CA Olean DL Room, ON DL Room at Tech Center, GST Hornell HS DL Room

Attendees:

Barb Mocarski /E1B/WNYRIC (Executive Director)	Bob Spino/E2CC BOCES (Assoc.Director. Tech & Inst.)
Brian Russ/East Aurora USFD (Superintendent)	Carol Barber/E1B (Deputy Supt./COO)
Christopher Smith/Bath CSD (Technology Coordinator)	Clark Godshall/ON BOCES (District Supt)
David O'Rourke/E2CC BOCES (District Supt)	Danielle O'Connor/Frewsburg CSD (Supt.)
Don Skotnicki/E1B (Supervisor Inst.Tech)	Eric Lawton/West Valley CSD (Supt)
Glenn Niles/Arkport CSD (Superintendent)	Greg Woytila/North Tonawanda City (Supt.)
Jan Mathis/WNYRIC (Associate	Jean Rexford/WNYRIC (CSR)
Jennifer Lilly/WNYRIC (CSR)	Jill Holbrook/WNYRIC (Assoc. Dir./Infrastructure)
Jim Fregelette/E1B (Exec. Dir. Finance & Inf. Systems)	John Montesanti/Wilson CSD (Bus. Admin)
John O'Connor/E2CC (Asst. Supt. Mgmt Services)	Julianna Sciolino/WNYRIC (Assoc. Director)
Karen Cuddy-Miller/Grand Island CSD (Asst. Supt. of Curr & Inst.	Lynda Quick/CA BOCES (District Superintendent)
Maria Sommerfeldt/Depew UFSD(Dist. Tech Coord.)	Maureen Donahue/Southwestern CSD (Superintendent) – Chair
Maureen Taylor/WNYRIC (CSR)	Michelle Okal-Frink/WNYRIC (Assoc.Director)
Mike Graf/CA BOCES (Tech Director)	Margaret Munson/GST BOCES (Asst. Superintendent)
Mike Pavlock /Scio CSD (Tech. Coord)	Mike Watson/Allegany Limestone CSD (Bus.Off.)
Patrick Flaitz/Hornell City (Business Manager)	Rich Calkins/Alfred Almond CSD (Superintendent)
Taweepon Sminiski/Akron CSD (Associate Director of Special Education & Education Services	Tim Mains/Jamestown City (Superintendent)

1. Administrative Items:

- **Call to order**
 - Advisory Council meeting was called to order at 1:00 p.m. by Maureen Donahue.
- **Feedback from survey –**
 - Document for Q&A based on responses from 793 Survey was discussed.
 - One of topics was whether to have the meetings face to face or DL. Maureen asked that the group discuss this at the end of the meeting.
- **Maureen Donahue - Roll call**
 - Introductions were made by region. Glenn Niles is a new member from the GST region, replacing Joe Rumsey.
- **Minutes of September 25, 2014**
 - Maureen asked if there were any questions/corrections regarding the minutes of September 25, 2014 and there were none. Clark Godshall made the motion to accept the meeting minutes;

Karen Cuddy-Miller seconded the motion. The minutes were approved unanimously (23 yes/0 no).

2. Reoccurring Topics:

- **Broadband and Effectiveness of Network – Jim Fregelette & Ron Ternowski**
 - Since the last meeting a subcommittee of Standards was formed to review issues/and technical reports of broadband utilization and report back to Standards and to the larger committee of Broadband implementation.
 - The Solar wind software has been installed. Solar Winds is a bandwidth monitoring and reporting tool which will eventually provide capability for a district designated person to view their capacity and use.
 - New service agreement to Time Warner is in negotiations and being reviewed by the larger committee regarding broadband as well.
- **Smart Schools Bond Act – Michelle Okal-Frink**
 - As guidance becomes available from the Governor's office the information will be posted on the WNYSmartSchools listserv
 - Review Board has not met, Counselor is making up the questions, Bond Attorneys will make sure that all is correct
 - Planning is for 15-16 school year even though there is no expiration date
 - What can a district do now --- plan – plan – plan
 - The district will pay up front and then get reimbursed within a few months (exact timeframes not confirmed)
- **Education Law 2D – Michelle Okal-Frink**
 - No new updates at this time
- **Erate**
 - All meetings have been completed at the Service Rollout meetings
- **NYSED Technology Survey Tool – Michelle Okal-Frink**
 - Carlos has left, but they are still moving forward with the new tool implementation and training
 - Pilot information updates will be coming soon
 - Survey tool questions to be completed Spring of 2015, with Governor's office
 - District Tech Plan needs be approved by July, 2015. Most WNY districts will be able to copy/paste what they have in their plans. A few districts who stopped doing technology planning for erate may need to start from scratch. Model Schools in each region will be the trainers.

3. New Business:

- **PARCC pilot – Dennis Atkinson**
 - 25,000 Assessments 75 Districts, 230 schools participated in the pilot for the PARCC Field Testing. Of the 75 districts 20 school districts were from the ON, Erie 1, Erie2, CA regions. Buffalo and two charter schools also participated
 - WNYRIC supported districts with: Student Data upload procedures, Infrastructure Testing and Support.

- WNY BOCES supported districts with: Procedure & Proctor Training.
 - The test environment was for ELA & Math
 - Problems encountered by students were: Computer stopped, slow computer, difficulty dragging, difficulty changing. Sixty-one percent noted that there were no problems
 - The feedback from the field test overall that the test went smoothly with isolated reports of challenges; majority of students would prefer to take the test online.
 - Advice for preparing for the computer-based testing is preparation and the use of technology throughout the year so that the students will be comfortable and prepared.
- **Pricing for 2015-2016 Rationale/Discussion – Barb Mocarski & Jim Fregelette**
 - The goal for the WNYRIC is to stay below 2% proposed increase to each individual service. This year we are at a 1.65% increase
 - 86% of districts increases are between -0.79% and 2.45%
 - Some ways in which the WNYRIC contains cost are:
 - The new broadband contract negotiations
 - Cooperative bidding for hardware and maintenance
 - Power management
 - Suggestion was made:
 - That the spreadsheet show what additional services a district has obtained in color
 - Explain the increase or decrease for example, added/deleted service
- **2015-2018 793 Plan was discussed – Barb Mocarski & Michelle Okal-Frink**
 - Section 1: The Regional Planning Process- Planning Process and Who is Involved
 - Section 2: Current Context-what the region's strategic objectives will be in the 2015-2018 Plan
 - Section 3: 2015 – 2018 Summary-what the WNYRIC's, State Wide Shared Strategic Objectives are
 - Section 4: Plan objectives and goals
 - Section 5: Evaluation-This section explains the progress/outcomes of the 793 Plan
 - Section 6 & Section 7: Assurance Form 1 & 2-Once we receive all the Assurance letters back from the districts we will ask that District Superintendent's from each region sign these two forms
 - Section 8: We are in the process of updating, once it is complete this information will be added
- **Current 2013-2014 793 Plan Highlights--Associate Directors highlighted the following:**
 - Researching co-location of DR facility to accommodate future growth
 - RFPs were awarded at the November BOE meeting and contracts are in the process of being executed. They should be completed by January 2015. New RFPs to be released in April are Global Citizenship, Social Studies, STEAM
 - TestPolicy is being investigated as a possible solution to lock down Windows 7 & 8 testing machines without impacting instructional time
 - There are 18 districts who are participating in the Lifecycle service
 - Monthly informational meetings with representation from Microsoft and Google are taking place with WNYRIC staff and school districts to keep abreast of emerging technologies

- Data from eSchooldata and Powerschool is being provided to eDoctrina, AIMSweb, STAR, NWEA, iReady and Castle Learning. Additional products are being investigated
 - Pilot testing eSchooldata GURU Boards to provide data in a graphical format to teachers and administrators from the WNYRIC Data Warehouse and other assessment data directly within the eSchoolData application. Also, included is a graduation rate predictor by diploma type and by student
 - Monitoring and responding to daily alerts from New York State Cyber Security Office regarding BotNet activity.
- **2014 – 2015 Statewide RIC Goals update (Jill Holbrook)**
 - RICs provided updated broadband data to the NYS Broadband Program Office. This data will be used to inform Smart Schools Bond Act and other initiatives, and will be included in the NYS Broadband Office publications. The RICs provided data related to 3,166 school buildings. 94% of school buildings participating in RIC supported networks have broadband capacity of 100 MB or higher
 - PARCC pilot student survey data is available and will be shared with Advisory Council, FICA and districts
 - The RICs are in the process of expanding the Common Data View initiative to include 4 additional reports. These reports will be for Regents assessments: Individual Student performance, Regional Gap Analysis, Constructed Response Distribution and P-value. The reports will be available for the January 2015 regents.
 - Shared the 2015-2016 RIC goals—State Technology Leadership, State Data Leadership, High-Quality, Cost-Effective Services and Leveraging Economics of Scale.
 - **Standards Committee Minutes and Resolutions (Jill Holbrook):**
 - There were 5 recommendations from the WNYRIC Standards Committee meeting held on November 12, 2014 for WNYRIC Advisory Council action:
 - Motion 1: Bob Spino made a motion to nominate Ron LaVere as the new Vice-Chair. Ron accepted the nomination. Seconded by: Rick Mardino
Vote results: 13 yes/0 no (unanimous)
 - Motion 2: Sheldon Soman made a motion to add Asus under category 1. Computers with a comment of “tablet only”. Seconded by: Darlene Sprague
Vote results: 13 yes/0 no (unanimous)
 - Motion 3: Mike Murphy made a motion to add Paragon Backup and Restore to category 11. Software under sub-category Server Backup. Seconded by: Bob Spino
Vote results: 13 yes/0 no (unanimous)
 - Motion 4: Bob Spino made a motion to add Cisco Meraki Cloud Managed Switch Gear to category 2. Communications Equipment under sub-category of Routers/Switches. No comments added as the WNYRIC WAN Senior is involved in the planning and they will be able to ensure the district will be using these appropriately. Seconded by: Mike Murphy
Vote results: 13 yes/0 no (unanimous)

- Motion 5: Ron LaVere made the motion to make indicated changes to below referenced categories:
 - **11. Software** ○ Add NNI under sub category Desktop Image Protection for all items, Clean Slate, Deep Freeze, Fool proof, Fortress 101 and ZenWorks.
 - Under sub-category Malware Protection change name from Forefront Endpoint Protection to System Endpoint Protection.
 - Add Paragon Backup and Restore under sub-category Server Backup per above motion.
 - **1. Computers** ○ Add Asus (tablet only) per above motion
 - **5. Operating Systems** ○ Under sub-category Network, Linux revise comment to read Red Hat Version 7.x or newer Ubuntu
 - Under sub-category Workstations, add NNI under Windows Vista and Remove Windows XP
 - **9. Servers** ○ Add NNI under Apple
 - **14. VoIP**-no changes
 - **15. Video Conferencing**
 - Under sub-category Hardware Appliance Based change Tandberg Videoconferencing to Cisco Tandberg Videoconferencing. Seconded by: Marty Wende
- Vote results: 13 yes/0 no 9 (unanimous)

Motion to approve the (5) recommendations was motioned by Maria Sommerfeldt and seconded by Greg Woytila. The motion carried unanimously (22 yes/0 no/1 abstain Bob Spino)

Round table with each region- Maureen asked if there were any questions/issues from each area:

- GST – no questions/issues
- CA – no questions/issues
- ON – no questions/issues
- Erie 2 – no questions/issues

Suggestions:

- It was suggested that a subcommittee be formed to meet before the meetings to discuss the agenda
- Face to Face meetings be in different locations not always at Erie 1 BOCES
- Still have DL sites
- Tim Mains suggested that the meetings be more interactive

Next Meeting Dates: (details will be sent ahead for main location of face to face and DL options)

Thursday, March 19, 2015

Friday May 29, 2015 Location of face to face will be Southern Tier West if available due to the JMT/WNYRIC Superintendents' workshop.

Adjourned at 2:35 pm

Respectfully submitted
Pat Hochadel